

MINUTES OF CABINET

MEETING DATE **Wednesday, 11 November 2020**

MEMBERS PRESENT: Councillors Paul Foster (Chair), Michael Titherington (Vice-Chair), Aniela Bylinski Gelder, Bill Evans, Susan Jones and Matthew Tomlinson

OFFICERS: Gary Hall (Interim Chief Executive), Chris Sinnott (Deputy Chief Executive), Andrew Daniels (Shared Service Lead - Communications and Visitor Economy), Paul Hussey (Director of Customer and Digital), Jennifer Mullin (Director of Neighbourhoods and Development), Jonathan Noad (Director of Planning and Property), James Thomson (Deputy Director of Finance), Victoria Willett (Service Lead - Transformation and Partnerships), Neil Anderson (Assistant Director of Projects and Development), Dave Whelan (Shared Services Lead - Legal & Deputy Monitoring Officer), Phil Collins (Creative and Design Lead), Darren Cranshaw (Shared Services Lead - Democratic, Scrutiny & Electoral Services) and Clare Gornall (Democratic and Member Services Officer)

OTHER MEMBERS AND OFFICERS: Councillors Alty, Bell, Bretherton, Clark, Flannery, Forrest, Mary Green, Michael Green, Hancock, Howarth, Lomax, Martin, Mort, Melia, Ogilvie, Sharples, Margaret Smith, Phil Smith, C Tomlinson, Trafford, and Walton.

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154 Apologies for Absence

There were none.

155 Declarations of Interest

There were none.

156 Minutes of the Last Meeting

Decision made (unanimously):

That the minutes of the meeting held on 14 October 2020 be agreed as a correct record.

157 Cabinet Forward Plan

The Leader of the Council presented the twelve month Cabinet Forward Plan for the period 1 November 2020 – 31 October 2020 for information.

Decision made (unanimously):

That the Cabinet Forward Plan for the period 1 November 2020 – 31 October 2020 be noted.

158 Urgent Decisions Taken Due to COVID-19 Pandemic

The Leader of the Council presented a report of the Assistant Director of Scrutiny and Democratic Services informing the Cabinet of the urgent decisions taken in accordance with the Council's Constitution due to the CO-VID19 pandemic.

Decision made (unanimously):

That the report be noted.

159 Corporate Strategy Position Statement - Quarter 2, 2020/21

The Leader of the Council presented a report of the Interim Chief Executive providing Cabinet with a position statement for the newly approved Corporate Strategy for quarter two (July – September) 2020/21.

He also presented comments and recommendations made by the Scrutiny Budget and Performance Panel at its meeting on 9 November 2020, which were as follows:

1. The Scrutiny Budget and Performance Panel thanks the Leader, Chief Executive and Shared Services Lead – Partnerships and Transformation for presenting such a detailed report and answering questions;
2. The Scrutiny Budget and Performance Panel looks forward to the directorate performance indicators being presented to future meetings;
3. The Scrutiny Budget and Performance Panel welcomes the offer of the corporate strategy project mandates being provided to panel members;
4. The Scrutiny Budget and Performance Panel asks that that a future meeting takes a 'deep dive' into the organisational development strategy; and
5. The timeframes involved in the project to deliver a mental health programme for young people be reviewed.

Arising from the discussion on the report, the Chief Executive agreed to provide Councillor Ogilvie with further details regarding the calculation of the figure '40% of service requests will be received via self-service channels'.

Decision taken (unanimously):

1. That Cabinet thanks the Scrutiny Budget and Performance Panel for its detailed scrutiny of the report and accepts the recommendations made at its meeting on 9 November 2020;

2. That Cabinet welcomes the report and looks forward to the next report when more data will be available to measure against the newly approved Corporate Strategy.

Reasons for decision

The Council's newly agreed performance framework (agreed 14th October 2020) set out the process for reporting progress against the objectives of the Corporate Strategy. Robust monitoring will ensure that the council continues to deliver its priorities and achieves the best outcomes for residents.

Alternative options considered and rejected

Not applicable.

160 Decision on new council logo and brand

The Leader of the Council presented a report of the Interim Chief Executive recommending approval for a new Council logo.

It was agreed at Cabinet on 14 October 2020 that the Council would go out to consultation on a selection of logos. The report summarised the feedback from that consultation and detailed the further changes that had been made that led to presenting the option at appendix A for approval.

Arising from discussions it was agreed that officers provide Cllr Michael Green with answers to the following questions:

- When did the consultation start and end?
- Why was only social media used?
- Can councillors have details of all the 350 comments received?
- Why consult with 3 options and then recommend a different one?

Decision taken (unanimously):

1. That the new logo identified at Appendix A to the report be agreed;
2. That the logo be introduced in line with the launch of the new website in January 2021.

Reasons for decision

The principle of refreshing the council's logo had already been agreed to ensure it is modern and fit for purpose in the digital age.

The changes outlined below made were based on the feedback from the options that went out to consultation:

- We created a simplified rose, which fits in with the style of the logo better and is based on the rose within the traditional South Ribble crest
- We adjusted the blue font colour so it is slightly darker and matches better with the shade of red used for the rose

- We softened the outline of the shield to make it look like the words and image belong together a bit better and to move away from comments that it was like a football club/school badge crest

Alternative options considered and rejected

An alternative option was to retain the existing logo but given the need to modernise, the ability to create the new brand in house at no cost and the feedback from the resident survey this was rejected.

Alternatives to the final choice were considered as part of the consultation, but changes were made to the final recommended option for the reasons given above.

161 Budget Monitoring 2020-21 Quarter 2

The Cabinet Member for Finance, Property and Assets presented a report of the Deputy Director of Finance (Section 151 Officer) explaining the Council's overall financial position for quarter 2 of the financial year 2020-21.

The Cabinet Member also indicated that the financial details regarding funding in relation to the COVID-19 pandemic would in future be the subject of a separate report, which he expected early in the new year.

The Scrutiny and Budget Performance Panel considered the report at its meeting on 9 November 2020 and made the following recommendations:

1. The Scrutiny Budget and Performance Panel thanks the Cabinet Member for Finance, Property and Assets and Deputy Director of Finance (Section 151 Officer) for their detailed report and answering questions;
2. The Scrutiny Budget and Performance Panel welcomes the relatively small variance in budget so far in the year;
3. The Scrutiny Budget and Performance Panel support the Cabinet Member's proposal to bring together all COVID-19 related financial information into the one report for monitoring purposes;
4. The Scrutiny Budget and Performance Panel looks forward to the results of the review of reserves as part of next year's budget process; and
5. The Scrutiny Budget and Performance Panel is encouraged with the delivery of the capital programme at this stage in the year.

Decision taken (unanimously):

1. That Cabinet accepts the recommendations of the Scrutiny Budget and Performance Panel made at its meeting on 9 November 2020;
2. That the report be noted;
3. That the re-profiled budgets for the capital programme, which reflects forecasted underspend against the existing budgets, detailed in Appendix C of the report, be approved.

Reasons for decision

The Cabinet welcomed the recommendations of the Scrutiny Budget and Performance Panel made on 9 November 2020.

The decision to re-profile budgets for the capital programme reflect the recommendations of the Section 151 officer, which will ensure the Council's best overall financial position.

Alternative options considered and rejected

None, for the reasons given above.

162 Community Wealth Building Action Plan

The Cabinet Member for Community Engagement, Social Justice and Wealth Building presented a report of the Director of Planning and Property detailing the draft South Ribble Community Wealth Building Action Plan for consideration.

Issues were raised by members regarding the 'socially just use of land' and the consultation process. It was agreed that an explanatory note be circulated in relation to the issues raised.

Arising from the reference to the Member Learning Hour, it was suggested that it would be useful to have report from a Council comparative to South Ribble which has implemented such an Action Plan.

Decision taken (unanimously):

1. That Cabinet endorses the Community Wealth Building Action Plan;
2. That Cabinet asks the Deputy Chief Executive to prepare a delivery plan covering the period to March 2022 including resources to deliver the actions; the delivery plan to be considered by Cabinet in January 2021;
3. That further engagement with the business sector be undertaken which will be reported to Cabinet in January 2021 and will feed into the delivery plan to be considered at that meeting;
4. That the delivery plan above be considered as part of the emerging budget for 2021/22;
5. That a Member Learning Hour on Community Wealth Building be held prior to the Cabinet meeting in January 2021.

Reasons for decision

As evidenced in the new Corporate Plan and Community Strategy, the Council has an ambition and vision for Economic Development activity to be undertaken in a cooperative way involving a range of public, commercial and social sector partners

and residents of the Borough. It also has the ambition that all activities undertaken by these partners should bring maximum local economic, social, democratic, cultural and environmental benefit for South Ribble and its residents.

Alternative options considered and rejected

None, for the reasons given above.

163 Exclusion of Press and Public

Decision made (unanimously):

That the press and public be excluded from this meeting.

164 Award of Contract for St Gerard's football pitch project

The Cabinet Member for Health, Wellbeing and Leisure presented a report of the Director of Neighbourhoods and Development bringing the St Gerard's Football Pitch project back before members following an open tender process to seek permission to spend the allocated capital budget and award the contract to the Preferred Bidder identified by the procurement process.

Decision taken (unanimously):

That recommendations 2 and 3 of the confidential report be approved.

Reasons for Decision

The St Gerard's project relates to a specific S106 amount of funding available for the development of a new football pitch at the club. The money has been built into the Council's capital programme. As part of the green links programme the project was also highlighted in a report to Cabinet in June 2019. We have now reached the stage of requesting Cabinet to award the contract to allow works to begin.

Alternative options considered and rejected

The alternative option was to do nothing, however this was rejected for the reasons given above.

Chair

Date